



SUN SAFETY POLICY

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Drafted by	Nicole Crook	Approved by Board on	Jul 2019
Responsible person	Nicole Crook	Scheduled review date	Aug 2020

INTRODUCTION

Patersonia aims to allow children to experience outdoor play while protected from the dangers of exposure to high UV radiation (3 or above) and the risk of skin cancer. We aim to take a sensible approach to sun protection in our service that empowers children to take responsibility for their own health and wellbeing.

PURPOSE

This policy aims to ensure that all Patersonia children and staff are protected from the dangers of over exposure to the sun.

POLICY

Parental Consent

Parental permission will be obtained for the children to apply their sunscreen. This permission is granted on completion of Booking/Enrolment Forms. Parents may opt out of sunscreen use in favour of other sun protection options.

Sun Safe Procedure

- Staff or children to access Cancer Council website (www.cancer.org.au) locating the UV indicator for your location.
- This daily reading between September and April may be used as a guideline for the level of sun protection required for outdoor activities. Activities in direct sun should be avoided between 11am and 3pm when the UV is higher than 4.
- Sun protection includes Shade, Suitable clothing, Sunsafe hats and sunscreen where necessary.
- Stationary play activities such as art, sandpit and building, will be set up in shaded areas.

- In the event this reading is under UV 3, sun protection requirements are not recommended.

When applicable, according to Cancer Council Australia Index:

- 20 minutes before outdoor activities, all children will be required to apply liberal amounts of sunscreen to cover all exposed skin. Sunscreen must be a minimum SPF 30+ and must be broad spectrum and water resistant.
- All staff/volunteers are to apply sunscreen prior to supervising outdoor activities.
- Sunscreen will be reapplied as per instructions while outside.

Providing and Applying Sunscreen.

- Patersonia will provide children, staff and volunteers with SPF 30+, broad spectrum, water resistant sunscreen that has not reached its expiration date.
- A liberal amount of sunscreen will be supplied to each child. Staff will demonstrate application of sunscreen to face (including ears, neck and any visible chest), arms, legs, hands and feet. Children will also be encouraged to apply sunscreen to lower back and stomach where shirts lift while children are at play.
- Where young children have difficulty in applying sunscreen, older children or adults will assist.

Hat and Clothing Procedure

- Children will be asked to wear broad brimmed hats for outdoor play during recommended times. Those without hats will have one provided. (Where this is not possible, children without hats will play in the shade.)
- Staff members may be required to wear a hat when supervising outdoor activities.
- In peak summer months parents will be encouraged to supply suitable long sleeve cotton clothing to reduce the risk of sunburn.

Planning the Program

- Where possible all outdoor activities will be planned to occur in locations providing shaded areas. Excursion location scouting will also include checking the availability of shaded rest areas.

RESPONSIBILITIES

1. The Board will regularly review this policy in line with the Policy Review Schedule and any relevant change in legislation or standard practice.

2. The Business Manager will:

- Ensure that the induction process includes training in this policy.
- Promote a culture of effective policy compliance across the organisation.

3. All staff and volunteers at all levels will:

- Ensure that they are aware of the organisation's policy and undertake actions consistent with it.
- Where appropriate, suggest ways in which practices, systems and procedures could be improved so as to improve the policy.

PROCESSES

The Business Manager will review and change the organisation's procedures to ensure that these are in accordance with the principles expressed in this policy.

Staff and volunteers will follow these procedures.

RELATED DOCUMENTS

Education and Care Services National Law 2010

Education and Care Services National Regulations 2010, 2014, 2017 Update (r74, 75, 77, 108, 110, 113, 114)

National Quality Standards (1, 2)

www.cancer.org.au

Enrolment Forms