



Patersonia ENROLMENT FORM

Child's Name	
Date of Birth	Male / Female
Name of previous school	
Date commencing at Patersonia	Grade
Parents' / Guardians' Names	
.....	
Address 1.....	Address 2..... (if applicable)
.....	
Postal Address.....	Postal Address.....
.....	
Email.....	Email.....
Phone (H).....	Phone (H).....
(W).....	(W).....
(M).....	(M).....
<p>Other names and telephone numbers to contact in case of emergency. Details are kept in the classroom and made accessible to a responsible staff member in case of emergency.</p>	
Name:	
Phone numbers:	
Relationship to child:	
Name:	
Phone numbers:	
Relationship to child:	
<p>I consent to my contact details being included on the Parent List for distribution to all school parents. This list is used to facilitate communication within the school community.</p>	
Yes	No

Information provided will not be used for any other purpose. Queries regarding our Privacy Policy should be directed to the Principal.

MEDICAL REPORT AND PERMISSION

Please list your child's medical details. (health history, asthma, bed wetting [for camp] etc..)

.....
.....
.....
.....

VACCINATIONS

Please provide a copy of your child's vaccination record. If you have chosen to not vaccinate your child, please request a Statutory Declaration form from the Office.

ALLERGIES

Please list any allergies or sensitivities your child may have. This list is displayed to ensure all staff are aware of your child's allergy.

Food.....

Bees, ants etc.....

Medical (eg penicillin, aspirin).....

I/we consent / do not consent to have any allergies my child may have on a list displayed in the kitchen area to be used for cooking purposes.

MEDICATIONS

Is your child taking tablets or medicine now? If so please list.

..... Supervision required YES / NO

If medication needs to be taken during the school day or on camps, it should be handed to a teacher, clearly named and dosages listed.

MEDICAL EMERGENCIES

In the event of accident or illness, when it is impractical or impossible to communicate with me, I authorise the teacher in charge of the activity to consent to my child receiving such medical or surgical treatment as may be deemed necessary.

Name of family doctor:..... Phone:.....

Medicare number:.....

Signed Date

Parent or Guardian (print name).....

Your personal information will be used for the primary purpose for which it is collected and may be disclosed to medical or emergency services in the case of an emergency. Personal information will be managed in accordance with the personal Information Protection Act 2004.

PARENT / GUARDIAN PERMISSION**EXCURSIONS**

- I give my permission for.....to attend school camps, bushwalks, swimming lessons and excursions.

TRANSPORT

- I permit my child to be transported in vehicles including cars and buses.

MEDIA IMAGES

To keep a record of children's activities, children are photographed and filmed during their time at the school. Occasionally, we use photographs and films of students to produce promotional materials, or to support media stories. Would you allow images of your child to be used in media publications e.g. local newspaper, school brochures etc?

Please tick ONE box:

- YES I give permission to use images of my child in media publications.
- NO I do not give permission to use images of my child in media publications.

IMAGES ON THE WEBSITE AND FACEBOOK

Patersonia's website is a valuable tool for building a sense of community and communicating information about the school. Nevertheless the nature of the internet raises issues of privacy of personal information, protection of students, and the ownership of artwork and images on the web. The school does not publish phone numbers or addresses of parents on the web, and does not identify images of students by name. Student images are primarily in the "Gallery" section of the website, but may appear on other pages.

Please tick ONE box:

- YES I give permission to use images of my child on the school website.
- NO I do not give permission to use images of my child on the school website.
- YES I give permission to use images of my child on the school's Facebook page.
- NO I do not give permission to use images of my child on the school's Facebook page.

Signed:.....Date:.....

Parent or Guardian (print name).....

DISABILITY INFORMATION

Does your child have a disability or impairment?

YES / NO

If so, please provide reports from the health professional(s) managing your child's progress.

You will also need to complete a Disability Management Form (available in the Office), to enable the school to provide the necessary support, specialist programs, etc for your child.

PARENTS'/GUARDIANS' COMMITMENTS

Patersonia offers your child a balanced program in a small and caring community.

It is a cooperatively run learning environment requiring considerable parental involvement. Educational and fundraising activities are a great opportunity for you to be involved in your child's education. Your involvement enables fees to be kept to a minimum.

A firm commitment to the school's philosophy is also sought. To make sure each family understands the extent of commitment expected we ask that you read the following and return a signed copy to the school.

Volunteering

We love volunteers. Please talk to us about how you can volunteer and help improve your child's education and keep fees to a minimum.

Parent Meetings

Regular meetings are held to discuss issues pertaining to the school. Every family is encouraged to attend.

Excursions

Excursions of all sorts are an integral part of the Patersonia philosophy so parent support is essential.

"I have read and understand the 'Information for New Parents' brochure. I support the school's aims and philosophy as outlined in the brochure and give my commitment to fulfill all of the above obligations."

Signed:.....Date:

Parent or Guardian (print name).....

SIBLINGS

1. Name DOB Current School.....

2. Name DOB Current School.....

3. Name DOB Current School.....

FEES AGREEMENT

I/We and

of

acknowledge that I/we have read and understand the Fees Policy and that I/we am/are individually and severally responsible for payment of all school fees levied by Patersonia School while my child/children:

.....

is/are enrolled at the school. I/we understand that:

1. The school fees for each term must be paid in advance before the end of the fourth week of that term,
2. School fees may be paid in equal instalments by automatic fortnightly bank transfer over the period of 12 months,
3. School fees outstanding at the end of the term will attract a 5% flat penalty,
4. School fees outstanding at the beginning of the following year will be passed to a debt collection service, all costs associated with this to be borne by me/us, with the possibility that the enrolment of my child/children at Patersonia may be cancelled,
5. In the event that I/we have difficulties paying the school fees I/we will discuss the issue at the earliest opportunity with the treasurer of the Patersonia Inc. with the aim of working out a mutually agreeable arrangement for the payment of such fees.
6. In the event that I/we decide to withdraw my/our child/ren from the school, if one term's notice is not provided in writing to the school, I/we will be charged one term's fees, less the deposit.

I/we further understand that included in the fees will be my/our membership levy of Patersonia Inc. *

.....

(please nominate 1 or 2 members)

Signed..... and

Date

* Patersonia is run as an Incorporated Association. You become members of that association when you enrol your child at Patersonia. Members of the Association have voting rights at each AGM and at all Special General Meetings. Decisions such as new Committee members, new, changes to the Constitution etc are made by voting at AGMs and Special General Meetings. Members of the Association are encouraged to attend each AGM and all Special General Meetings.

Data Collection for Australian Government

Collection of the following data is a Government requirement.

All information collected will be covered under the School's Privacy Policy. A copy of the School's Privacy Policy can be obtained from the Office Ph. 6295 1300.

1 Is the student of Aboriginal or Torres Strait Islander origin?

(For persons of both Aboriginal and Torres Strait Islander origin, mark both 'Yes' boxes).

- No
- Yes, Aboriginal
- Yes, Torres Strait Islander

2 In which country was the student born?

- Australia
- New Zealand
- England
- Philippines
- South Africa
- United States of America
- South Korea
- Other – Please specify

3 Does the student or their mother/guardian or their father/guardian speak a language other than English at home? *(If more than one language, indicate the one that is spoken most often.)*

	student		mother/parent1/ guardian1		father/parent2/ guardian2
No, English only	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Netherlandic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Polish	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, German	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Italian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Cantonese	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Arabic (incl. Lebanese)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Greek	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Spanish	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Tagalog (Filipino)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes, Other – please specify	<input style="width: 300px; height: 15px;" type="text"/>				

4(a) What is the highest year of primary or secondary school the parents/guardians have completed?

(For persons who have never attended school, mark "Year 9 or equivalent or below").
Mark one box only in each column

	mother/parent1/ guardian1	father/parent2/ guardian2
Year 12 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
Year 11 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
Year 10 or equivalent	<input type="checkbox"/>	<input type="checkbox"/>
Year 9 or equivalent or below	<input type="checkbox"/>	<input type="checkbox"/>

4(b) What is the level of the *highest* qualification the parents/guardians have completed?

Mark one box only in each column

	mother/parent1/ guardian1	father/parent2/ guardian2
Bachelor degree or above	<input type="checkbox"/>	<input type="checkbox"/>
Advanced diploma/Diploma	<input type="checkbox"/>	<input type="checkbox"/>
Certificate 1 to IV (including trade certificate)	<input type="checkbox"/>	<input type="checkbox"/>
No non-school qualification	<input type="checkbox"/>	<input type="checkbox"/>

5(a) What is the occupation group of the mother/parent1/guardian1?

5(b) What is the occupation group of the father/parent2/guardian2?

Please select the appropriate parental occupation group from the attached list.

- If the person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the person's last occupation.
- If the person has not been in paid work in the last 12 months, enter '8' in the box above.

List of Parental Occupation Groups (for question 5)

Group 1: Senior management in large business organisation, government administration and defence, and qualified professionals.

Senior executive/manager/department head in industry, commerce, media or other large organisation.
Public service manager (Section head or above), regional director, health/education/police/fire services administrator
Other administrator (school principal, faculty head/dean, library/museum/gallery director, research facility director)
Defence Forces Commissioned Officer
Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.
Health, Education, Law, Social Welfare, Engineering, Science, Computing professional
Business (management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer)
Air/sea transport (aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller)

Group 2: Other business managers, arts/media/sportsperson and associate professionals

Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business
Specialist manager (finance/engineering/production/personnel/industrial relations/sales/marketing)
Financial services manager (bank branch manager, finance/investment/insurance broker, credit/loans officer)
Retail sales/services manager (shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency)
Arts/media/sports (musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official)
Associate professionals generally have diploma/technical qualifications and support managers and professionals.
Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional
Business/administration (recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager)
Defence Forces senior Non-Commissioned Officer

Group 3: Tradesmen/women, clerks and skilled office, sales and service staff

Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All Tradesmen/women are included in this group.
Clerks (bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer service clerk, admissions clerk)
Skilled office, sales and service staff.
Office (secretary, personal assistant, desktop publishing operator, switchboard operator)
Sales (company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher)
Service (aged/disabled/refugee/child care worker, many, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor)

Group 4: Machine operators, hospitality staff, assistants, labourers and related workers

Drivers, mobile plant, production/processing machinery and other machinery operators.
Hospitality staff (hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper)
Office assistants, sales assistants and other assistants
Office (typist, word processing/data entry/business machine operator, receptionist, office assistant)
Sales (sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker)
Assistant/aide (trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant)
Labourers and related workers
Defence Forces ranks below senior NCO not included above
Agriculture, horticulture, forestry, fishing, mining worker (farm overseer, shearer, wool/hide classer, farm hand, horse tainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand)
Other Worker (labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor)